How to Create an EBSCO Account to Access Online Journals

- 1. An account will be created for you by your librarian, though there are still a few extra steps that you will need to go through to configure it.
- 2. You will receive an email that looks like this:

Access to EBSCO								
EBSCOAdmin@ebscohost.com		٢	← Reply	≪ Reply All	\rightarrow	Forward	Ű	
	Funitary 02.07.2025					Mon 0	3-07-202	3 17:31
Retention Policy Global Retention Policy (2 years)	Expires 02-07-2025							
Hello,								
Your EBSCO administrator has created a personal user account on your behalf.								
You are now able to access, store, and manage your selected content for future use. In addition, you can set up automatic email a with other EBSCO personal users.	alerts to notify you when new content is published a	and cre	ate custom fol	ders to store and o	ollabo	orate on se	lected co	ntent
Your username is Testebsco2023								
Your password is 1rcX7)mfy+_%nA1								
Please note, when you first login you will be prompted to complete your personal account setup process.								
Please contact your EBSCO administrator or EBSCO Support if you have any questions. Help is also available upon login or at the	ne EBSCO Support Site: https://support.ebsco.com	1.						
E-mail Discla This is an automatic e-mail generated by EBSCOI	imer: host. Please do not reply to this message.							

Take note of the password. This email indicates that your librarian has set up an account and you can proceed with the next steps.

3. Click on <u>this link</u> or go to the library website and click on the button that says 'Online Journals'.





4. You should now be on a page that looks like this:



Sign In

User ID

Password

Forgot your MyEBSCO password?

Sign In		
	Or	
1	Access through your institution	
G	Sign in with Google	
С	Sign in with Clever	

Sign in using the username and password in the email.

- 5. Accept the consent form.
 - a. Note: <u>If you do not accept the consent form</u> you WILL still have access to ABC's resources, but you will NOT have access to any of the special features like <u>Saving</u> <u>Your Searches</u> or <u>Creating Custom Folders</u>.
- 6. You now have access to ABC's Online Journals! You can sign in to your account at any time by clicking on the 'Sign In' button.



7. Note: Special features (mentioned above) will not be accessible until you've logged out and logged in again.

(Optional) Update Your Password

8. In the top right corner of the screen click on 'Update My Account'



Here you can:

- a. Change your password to something more memorable than what was automatically set.
- b. Add your name (if you want to)
- 9. Note: Changes will not be applied until you log out and log in again.